

Price 500/-



## Tender Documents

**Ref. of NIT : 003/2020-21**

Name of Work : Renovation work for administrative office at 3rd floor in  
RCA academy

Estimated Cost : Rs 7.00 lacs (Seven lacs only)

Issued to M/s.:.....

### **Rajasthan Cricket Association**

SMS Stadium, North Pavillion, Ambedkar Circle, Jaipur 302005

Phone: +91-141-2940700, +91-141-2940701

Web Site: [www.cricketrasthan.in](http://www.cricketrasthan.in) E-mail: [rca@cricketrasthan.in](mailto:rca@cricketrasthan.in)



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Tender Notice Inviting bids from reputed contractors for renovation work for administrative office at 3rd floor in RCA academy SMS Stadium, Jaipur.

Tender issued to M/s	
Address	
Phone	
Fax No	
Mobile	
Email address	
Date of issuing of Tender	From: 28.05.2020 To 02.06.2020 (11 am to 2 pm)
Last Date & Time for Submission	Up to 02.06.2020 till 3.00 pm
Date & Time of opening of Tender	02.06.2020 till 5 pm

## Details of Earnest Money Deposit

Amount	Rs. 7,000/- (seven thousand Only)
In favour of & payable at	Rajasthan Cricket Association Payable at Jaipur
DD/ Pay Order No. & Date	
Drawn on	

Date : .....

Place : .....

**Signature of Bidder**  
**(With Full Name, Address & Seal)**



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## SHORT TERM TENDER NIT NO. 003/2020-21

RCA invites EPC contract (lumpsum contract) tender from reputed and registered contractors in appropriate class with RCA, Central, State Govt., local bodies for the renovation work for administrative office at 3rd floor in RCA academy 3<sup>rd</sup> floor at RCA SMS Stadium, Jaipur.

S.No	Name of work	E.M.D. (Rs)	Tender fee (Rs)	Date of Issue of Tender	Last Date of submission	Period of completion of work
1.	wall paneling work at Secretary Office.	7000.00 (Refundable)	500.00 (Non Refundable)	From : 28.05.2020 To : 02.06.2020 (11 am to 2 pm)	02.06.2020 (Upto 3.00 PM)	15 days

Tender form can be obtained from the office of Rajasthan Cricket Association or down load from website .Tender document duly completed should be submitted with demand draft of earnest money in favor of Rajasthan Cricket Association payable at Jaipur on or before 3.00 PM on 02.06.2020 in office of under signed.

Tender Document should be present in separate 3 Envelope -

**Technical Bid & Qualification Documents** in first Envelope.

1. **Financial Bid** in second Envelope.
2. Above **Technical Bid & Qualification Documents** and **Financial Bid** should be sealed in the third Envelope.

**Hony. Secretary**  
Rajasthan Cricket Association



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## GENERAL CONDITIONS

1. Tender form can be obtained from the office of RCA on payment of Rs. 500/- cash as cost of tender document which is non-refundable.
2. Tenders must be submitted on a prescribed form with the name of the work written on the envelopes to the office of RCA.
3. Financial as well as technical part of the tender document must be written in clear, readable format in figure and words. Over writing may result in rejection of tender.
4. Complete address with all relevant details of contact person should be given by the tendering firm.
5. The complete tender document should be duly signed by authorized person of the tendering firm.
6. The work is to be completely finished to the satisfactions of Engineer-in-charge. RCA within stipulated period of completion.
7. Earnest Money of Rs. 7,000/- shall be deposit with the tender. Earnest Money would be deposited in the form of Demand Draft in favour of Rajasthan Cricket Association payable at Jaipur.
8. "The security deposit @10% of the gross amount of the running bill shall be deducted from each running bill and shall be refunded as per rules on completion of the contract as per terms and conditions. However, the amount of security deposit deducted from running bills shall not be converted into any mode of securities like Bank Guarantee or FDR etc. The earnest money deposit shall however be adjusted while deducting security deposit from first running bill of the contractor. There will be no maximum limit of security deposit.

However, a contractor may opt to deposit full amount of 10% security in the shape of bank guarantee or any acceptable form of security before or at the time of executing agreement. In that case earnest money may be refunded only after deposition of full 10% amount of Security Deposit as above. However, in case during execution, cost of works exceeds as shown at the time of depositing 10% as above, balance security deposit shall be deducted from the Running Account Bills.

Security Deposit will be refunded after 6 months of completion of work satisfactorily as per specifications.

9. The RCA reserves the right to accept/reject any or all of the tenders without assigning any reason whatsoever and its decision will be final.
10. Tender forms, as issued by Rajasthan Cricket Association SMS stadium, Jaipur should be returned with all enclosures to the office of issue on or before the date for submission of tender.

11. All tenders, in which any of the prescribed conditions are not fulfilled or which have been vitiated by errors in calculations, totaling or other discrepancies or which contain over-writing in figures or words or corrections not initialed and dated, will be liable to rejection.
12. Make/quality of any material supplied, should be approved by Engineer-in-charge, RCA.
13. The work will be executed strictly according to the PWD / RCA specifications.
14. The labour laws in force during the execution of work shall be binding on the contractor.
15. All taxes, surcharge and octroi shall be borne by the contractor.
16. The contractor shall hand over the material received from excavation to the engineer-in-charge, RCA and in case of loss of material the same shall be recovered from contractor at the market rate to be decided by RCA. However the contractor will be fully responsible for the safe custody of material till the completion of the job.
17. The contractor will not put any condition in the tender and RCA shall have right to reject the conditional tender.
18. All testing charges will be borne by the contractor if any.
19. The cement produced from mini cement plant will not be allowed. The quality of cement to be used must be approved from engineer-in-charge, RCA.
20. The conditions/requirements of bid may be relaxed in the interest of RCA.
21. Enlisted contractor of other Govt./Semi Govt. Deptt. Will be eligible to participate in tender.

Date : .....

Place : .....

**Signature of Bidder**  
**(With Full Name, Address & Seal)**



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Name of Work : renovation work for administrative office at 3rd floor in RCA academy

## SPECIAL CONDITIONS OF CONTRACT

1. Work will be carried out as per Rajasthan PWD/RCA specification unless otherwise specified. In general, any item not included in the work will be carried out as per instructions of the engineer-in-charge, RCA.
2. All arrangements regarding water, T&P required for the job will be made by the contractor.
3. GST and other taxes if any will be paid by the contractor as per rules. He is bound to follow labour laws and fair wages clause.
4. In case any material is required to be tested, the contractor will make all arrangements at his own cost. Testing charges would be borne by the Contractor.
5. The work shall be completed within the period as mentioned in Notice inviting Tender/Agreement/Bid.
6. The quantum of work/items may increase or decrease at the discretion of the engineer-in-charge, RCA.
7. The contractor is expected to have visited the site of work and acquainted himself of general terrain, type of materials, their availability and other relevant information related to the work by personally inspecting before tendering for the work.
8. No condition are to be observed by the contractor, competent authority shall have right to reject such tenders/bids.
9. Machineries and other tools and plants may be given to the contractor if available with RCA. The cost of transportation of T&P to the site of work and back to the RCA shall be borne by the contractor. If the machinery is not available, the contractor shall make his own arrangements.
10. EPC contract there is no extra payment will be made to the contractor.
11. **Two or more contractors may be assigned for the same work as per requirement or decided by the authorized person.**
12. Group of the bidder for a particular assigned work can be created as per requirement of the association or the urgency of the work.
13. Contractor should be registered firm/company from last 3 years in field of civil work, , interior work, flooring, electrical and plumbing in last 5 years
14. Company should have GST, PAN Number and PF Number.
15. Company should have at least one work order of any nature of civil/interior (Civil work, Air condition work, aluminum work, interior work, flooring, electrical and plumbing in last 5 years.) from reputed company/government. Copy of work order should be attached with Tender document.

Date : .....

Place : .....

**Signature of Bidder**  
**(With Full Name, Address & Seal)**

## BID Submission Procedure

Tender document will have two main components which are to be placed in two separate sealed envelopes. These two envelopes should be placed in one main envelope which should also be sealed. The process is as follows:

1. The first envelope will contain a DD of Rs. 7,000 towards EMD in favour of Rajasthan Cricket Association, Payable at Jaipur and documents as mentioned in the qualification document listed below. This envelope will be opened for all the applicants. This envelope should be clearly marked as '**Technical Bid & Qualification Documents**'. This envelope should not contain any other material or documents.
2. The second envelope will contain the price bid. It will be opened for the short listed bidders who qualify in stage 1. This envelope should be marked as "**Financial BID**".

Non-adherence to this procedure will result in disqualification of the firm.

### Important Dates

Date	Time	Timeline
28.05.2020		Tender Notice
28.05.2020 to 02.06.2020	Upto 02:00 pm	Sale of Tender Document
02.06.2020	Upto 03:00 pm	Submission of Tender Documents
02.06.2020	05:00 pm	Opening of Tender Documents

<b>Qualification Documents</b>	<ol style="list-style-type: none"><li>1. <b>Tender Document</b> (<i>Duly signed by authorized person</i> )</li><li>2. DD of Rs.7,000 towards EMD</li><li>3. <b>Annexure-1</b> (<i>Financial Details</i> )</li><li>4. <b>Annexure-2</b> (<i>Availability of Machinery, Equipment and Man Power</i>)</li><li>5. <b>Annexure-3</b> (<i>Details of Major Works Executed</i>)</li><li>6. <b>Annexure-4</b> (<i>Details of Existing Commitments</i>)</li><li>7. <b>Annexure-5</b> (<i>Details of Quantities of Works Executed</i>)</li></ol>
<b>Financial BID</b>	<b>H- Schedule</b> ( <i>duly filled and signed, clearly in numeral &amp; words</i> )

## Financial Details

1. Name of Work : wall paneling work at Secretary Office.
2. Name of Contractor : .....
3. Income Tax Pan No. : .....
4. GST Number : .....
5. Max. Value of single work completed : ..... (in Last Three years)
6. Total financial turnover achieved by the bidder in the last five financial years:

Sr.#	Year	Turnover
1		
2		
3		
4		
5		

Note: Balance sheets and Profit & Loss Accounts for the last five financial years should be enclosed.

7. Total financial turnover projected in the current financial year .....
8. Has the bidder ever been debarred form tendering for Central Government/any State Government/any Government undertaking? Yes/No .....
- If yes, give details .....
- .....
9. Has the bidder ever been declared insolvent? Yes/No .....
- If yes, give details .....
- .....
10. Names (S) and Branch (s) of bidder's Bankers .....

I/WE hereby certify that the above information is correct to the best of my/our knowledge and belief.

**Date** : .....

**Place** : .....

**Signature of Bidder  
(With Full Name & Seal)**



**Availability of Machinery, Equipment and Man Power**

Sr. #	Details	Owned (Nos.)	Leased (Nos.)	Total
1.				
2.				
3.				
4.				

Date : .....

Place : .....

**Signature of Bidder**  
**(With Full Name, Address & Seal)**

## Details of Major Works Executed

S.No.	Name of works (with agreement No. & Date)	Client	Place (District/ State)	Cost of work as per work order	Date of commencement	Stipulated date of completion	Actual Date of Completion	Actual Value of work Completed
1	2	3	4	5	6	7	8	9

Date : .....

Place : .....

**Signature of Bidder**  
(With Full Name, Address & Seal)



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## scope OF WORK

Rajasthan cricket association invite sealed tender for Misc. renovation work for administrative office at 3rd floor in RCA academy, Jaipur for with following works :-

S.NO.	NAME OF WORK	
1.	Wall Paneling work (wall paneling work in RCA administrative office excluding president and secretary office area): Fixing of approved brand 12 mm thick water proof Plyboard with 1 mm Mica on walls	
2	Supplying and fixing in position single leaf flush door shutters conforming to the following specifications :35 mm. thick, phenol formaldehyde bonded flush door shutter of approved quality with wooden lippingto all four edges. The shutter shall be hung by means of heavy duty 125 mm. stainless steel butt hinges(Hettich or approved equivalent) hinges (125 mm.long) @ minimum 3 no. per shutter. 1 mm. thick suede finish laminate of approved shade pasted with appropriate chemical adhesive. Work shall also include supplying and fitting of necessary hardware of approved quality, anodized aluminium tower bolts,hasp bolts, 'D' handles with plates and floor stopper setc. as per instruction. (Cost of mortice lock and door closer shall be paid separately) Lipping members	
3	Supplying and fixing in position vertical blind (approved brand) - 100 mm wide of approved shade and quality	
4	Supplying and fixing in position roller blind (approved brand) -	
5	Mortice Handle with lock (OZONE OCX.KY4.STD/SN/GODREJ or approved equivalent)including keys and necessary accessories	
6	supply and fixing of glass film for visual opaque or decorative film thickness of 81 microns and suitable for optical performance as required by RCA in-charge with all required work.	

**Note :** Detailed drawing will be available at RCA Office, vendor should examine the drawings. Work should be executed as per interior drawings approved by the RCA architect. For any quarry please contact Mr. Bhawar Mehra (Mob : 9983649694)



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## H-Schedule

Name of Work: - Misc. renovation work for administrative office at 3rd floor in RCA academy.

S.No.	Description of item	Unit	Qty	Rates	Remarks
1	wall paneling work at RCA office excluding president and Secretary office area .	Per sqfeet	2000.00		
2	Supplying and fixing in position single leaf flush door shutters :35 mm. thick	Sqfeet	50.00		
3	Supplying and fixing in position vertical blind (approved brand) - 100 mm wide of approved shade and qualit	Sqfeet	100.00		
4	Supplying and fixing in position roller blind (approved brand) -	Sqfeet	100.00		
5	Mortice Handle with lock including keys and necessary accessories	no	5.00		
6	supply and fixing of glass film for visual opaque on glass partition in office area .	sqfeet	300.00		
<b>Total</b>					

(In words Rupees . . . . .)

Date : . . . . .

Place : . . . . .

**Signature of Bidder**  
**(With Full Name, Address & Seal)**